CSDE 2022-23 English Learner Assessment Coordinator's Training

Questions and Accessing Presentation

- Please be sure you are muted
- If you have a question, please add it to the Teams chat
  - We will monitor chat, but we may not answer all questions immediately if the content of the question will be answered in the training
  - Any major questions will be addressed at the end of the presentation, but before we move onto the Student Experience
- This presentation will be posted to the CSDE DRC LAS Links website following the last training
- Live recording of this presentation will also be posted to the website

ELAC Workshop Overview

What's New in 2023

Critical Dates and Communications

Before Test Administration

- Creating Student Groups

- Accommodations

- Test Sessions

During Test Administration

- Environment

- Test Management

- Appeals

After Test Administration

The Student Experience

Contact Information

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Updates and Reminders for 2023

- Form F Operational Field Test

- Updated Test Administration Manual

- Updated DRC INSIGHT Portal Guide

- No Merging - All four domains must be in the same test session

- No Test Ticket Swaps - Regeneration of tests only

- On-Demand Reports not available during testing window

CT LAS Links Important Dates
Testing Window January 3 - March 3, 2023

Event	Date
Outplaced students and DA lists to district	November 5, 2022
Training "Sandbox" access window	November 8, 2022- December 2, 2022
Test Session scheduling in DRC INSIGHT Portal open for ELACs	December 5, 2022
ELAC access to DRC portal for test scheduling and accommodations entry	December 5, 2022- March 3, 2023
Alternate Assessment Eligibility and Domain Exemption Registration	November 14, 2022- December 23, 2022
Accommodated/Paper Form Order Submission By December 16, 2022, for January 6, 2023, delivery By January 6 for January 13, 2023, delivery	December 16, 2022 or January 6, 2023
Final date to request completed District Accommodated/Paper Form UPS Pick-up to send to DRC for processing	February 17, 2023

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Communications

**All ELACs should receive the [Student Assessment News](#),
for critical assessment information. Register [here](#).**

Additional email communications from CSDE or DRC should be
disseminated to appropriate staff including the District
Administrator in TIDE (DA) and the Special Education Director.

Work with your technology staff to "allow list"
[@datarecognitioncorp.com.](#)

For more information visit:
- [CSDE EL/ML Web Page](#)
- [EdSight](#)

Connecticut DRC LAS Links Website

The CT LAS Links Test Administration has its own site.

- – Find the section titled, Connecticut DRC LAS Links Website for all CT specific information including non-secure administration, scoring, and reporting guidance documents and videos

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Connecticut DRC LAS Links Website

⬤ ANNOUNCEMENTS

The Connecticut State Department of Education (CSDE) will be using the LAS Links Assessment for the ELP Assessments for all students in Grades K-12 for the 2021, 2022 and 2023 test administration. The CSDE believes that high-quality, comprehensive and effective English as a Second Language (ESL) and bilingual education programs are essential to acquire English language proficiency and academic proficiency for students who are English Learners (ELs). The CSDE believes that research-based instructional practices that support ELs in general education classrooms are essential while they are acquiring English and well after they have exited the intensive programs.

Participation Expectations

- Students in Grades K-12 identified as English learners/multilingual learners (ELs/MLs) participate between **January 3 - March 3, 2023.**

- Reporting Districts are responsible for testing ELs/MLs who are in PSIS who attend or are enrolled in:

  - Connecticut public schools;

  - In-state Approved Private Special Education Programs (APSEPs);

  - A Non-Approved Private School in Connecticut;

  - Judicial Centers;

  - Transition/Vocational Service Providers; and

  - Out-of-State schools.

Dually Identified Students Placed in APSEPs

- All identified students are expected to test. Special attention may be required for dually identified students based on access needs or placement.

- A list of students enrolled in APSEPs based on the PSIS collection will be provided to ELACs on **November 5, 2022,** for planning and communication purposes. These students are included in the DRC Student Management System.

- ELACs will need to work closely with district staff to identify students placed outside the district. These students are included in the Student Management System and districts determine how these students will be tested.

APSEPs Test Session Set Up

Online testing of Form F OP FT is not allowed outside of Connecticut. **Out-of-state students must use an Accommodated/Paper Test form ordered by January 6, 2023.**

- APSEP students will be listed under "Outplaced Schools" in the Student Management System to access when creating rosters.
- CT users are encouraged to practice adding in-state students outplaced to APSEPs to test sessions in the DRC Training Sandbox open **November 8 - December 2, 2022.**

The DRC Training Sandbox reflects what users will see in their live accounts for associated "outplaced schools" based on PSIS.

- o District: Sales and Training District
- o Site Code: 99998
- o School: CSDE OUTPLACED
- o Site Code: 6199

- There are 12 demo students, one for each grade in the DRC Training Sandbox.

Participation Expectations for Students Eligible for Alternate Assessments

Students who are dually identified (both an EL/ML and a student with disabilities) **and** determined by the Planning and Placement Team (PPT), using the [Connecticut Alternate Assessment System Eligibility Form](#) to participate in the Alternate Assessment System **do not participate** in the LAS Links assessment for the 2022-23 school year.

Incorrect participation will affect reporting and accountability.

The DA, SPED Director, and ELAC must work with appropriate school personnel to communicate that students eligible for the alternate assessment **will not participate in the LAS Links testing**. These students will be considered by the PPT for the new alternate ELP assessment.

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CSDE Test Security Policy

Violation of test security is a serious matter with far-reaching consequences. Breaches of test security include, but are not limited to, copying of test materials, failing to return test materials, coaching students, giving students answers, and/or changing students' answers. Such acts may lead to the invalidation of an entire school district's student test scores, disruption of the test system statewide, and legal action against the individuals committing the breach. A breach of test security may be dealt with as a violation of the Code of Professional Responsibility for Teachers, as well as a violation of other pertinent state and federal law and regulation. The Connecticut State Department of Education will investigate all such matters and pursue appropriate follow-up action. Any person found to have intentionally breached the security of the test system may be subject to sanctions including, but not limited to, disciplinary action by a local board of education, the revocation of Connecticut teaching certification by the State Board of Education, * and civil liability pursuant to federal copyright law.

*See Section 10-145b(j) (1) of the Connecticut General Statutes, which reads in relevant part as follows: The State Board of Education shall revoke any certificate, authorization or permit issued pursuant to said sections if the holder is found to have intentionally disclosed specific questions or answers to students or otherwise improperly breached the security of any administration of a statewide examination pursuant to section 10-14n.

Estimated Total Time to Complete Administration of Each Subtest

Subtest Area	Estimated Time
Speaking	15 minutes – all Grades
Listening	35 minutes – Grades K, 1, 6-8, and 9-12 30 minutes – Grades 2-3, 4-5
Reading	40 minutes – Grades K, 1, 2-3, and 4-5 50 minutes – Grades 6-8 and 9-12
Writing	30 minutes – Grades K, 1 40 minutes – Grades 2-12

NOTE: For scheduling purposes these times are recommended to complete administration of each subtest and include setup, logins, etc. in addition to testing