



Navigating the License Dashboard

● ● ● Accessing the License Dashboard



- The Point of Contact (POC) at each district was provided access to the License Dashboard
- If you are not the POC DRC has on file, you will need to ask the POC to add the License Dashboard permission to your profile
 - The POC is typically your Bilingual/ESL director
 - Directions for adding this permission is provided in the slides that follow

● ● ● Adding the License Dashboard Permission



Find User Clear

Users Profiles

User Profiles

<input checked="" type="checkbox"/>	Last Name ▲	First Name ▲	Email ▲	Role ▲	Administration ▲	District ▲	School ▲
<input checked="" type="checkbox"/>	b	a	fjvgokea.rvv@20minutemail.it	District	LAS Links	412345678	
<input checked="" type="checkbox"/>	Carpenter	Beverly		District	LAS Links	412345678	
<input checked="" type="checkbox"/>	District01	LASLinks	LL.TS.Dst01@mail.com	District	LAS Links	412345678	
<input checked="" type="checkbox"/>	Jark	Loel	Lake@SampleEmail.com	District	LAS Links	412345678	
<input checked="" type="checkbox"/>	Kodali	Anu		District	LAS Links	412345678	
<input checked="" type="checkbox"/>	Kollasch	Jacob		District	LAS Links	412345678	
<input checked="" type="checkbox"/>	One	Test	c4591636@nwytg.net	District	LAS Links	412345678	
<input checked="" type="checkbox"/>	Ormseth	Megan		District	LAS Links	412345678	
<input checked="" type="checkbox"/>	Quinn	Cara	cquinn@datarecognitioncorp.com	District	LAS Links	412345678	
<input checked="" type="checkbox"/>	Waters	Open	MikeDoe@SampleEmail.com	District	LAS Links	412345678	

Assign Permissions Remove Permissions Assign Role Export All to Excel

Once you have chosen the District User(s) who should receive the new permission, click “Assign Permissions”.

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Assign Permissions

You can only assign permissions on this screen, not remove them.
Permission(s) in the right-hand list will be added to the user profile(s) you selected on the previous screen.

Permission-set

Tip: When you select a permission, its description will display below the list

Available Permissions

- Administrator
- Administrator - Mass Assign Role
- Documents - View
- Educator Scoring
- License Management - View**
- Online Testing - Secured Resources
- Professional Learning - Access
- Professional Learning - District
- Reports - View District Files
- Reports - View School Files
- Student Groups - Add/Edit

Assigned Permissions

- License Management - View: Allows a user access to the License Dashboard

Save

Cancel

Click on “License Management – View”

Click the right arrow to move the permission under “Assigned Permissions”

Click “Save”

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- Click on MY APPLICATIONS >> License Dashboard:

DRC INSIGHT™ LAS LINKS MY APPLICATIONS ▾

PARTICIPANT PREPARATION	SCORING AND REPORTING	OTHER LINKS
Student Management	Educator Scoring	Professional Learning
Student Group Management	Report Delivery	License Dashboard
Test Administrator Management	Interactive Reports	
User Management		
TEST PREPARATION	GENERAL INFORMATION	
Test Management	General Information	
POST-TEST ACTIONS	TECHNOLOGY SETUP	
Student Management	Central Office Services	

Welcome to the D
Congratulations, you have suc
Several helpful links are just a
If you are having difficulty nav
LASLinksHelpDesk@datarecog
866.282.2250 (7:00 a.m. - 8:00
ACCESS ONLINE TOOL
Publicly accessible versions of

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License Usage		Adjustment History		
License Type	Cumulative Balance	Total Consumed	Total Available	
Student License - ENG A Gr 1/ESP A Grs 1-12	20	0	20	
Student License - ENG A Grs 2-12/ENG B,C,D ESP B Grs K-12	230	5	225	
Student License - preLAS	50	7	43	

LAS Links Online: Two domains per student (Speaking & Listening)

LAS Links Online: Four domains per student (Speaking, Listening, Reading & Writing)

One test per student (includes both the required Oral and optional Pre-Literacy Components)

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- Click on Adjustment History to track your purchases.

License Usage		Adjustment History	
License Type	Transaction Date ↓	Action	Quantity
Student License - ENG A Grs 2-12/ENG B,C,D ESP B Grs K-12	Sep 8, 2020, 5:59:31 PM	Purchase	230
Student License - ENG A Gr 1/ESP A Grs 1-12	Sep 8, 2020, 5:59:20 PM	Purchase	20
Student License - preLAS	Sep 29, 2020, 2:06:55 PM	Purchase	50