



**Connecticut State Department of Education (CSDE)  
Data Recognition Corporation (DRC)  
2024-25**

**English Learner Assessment Coordinator's  
LAS Links Online Administration Training**

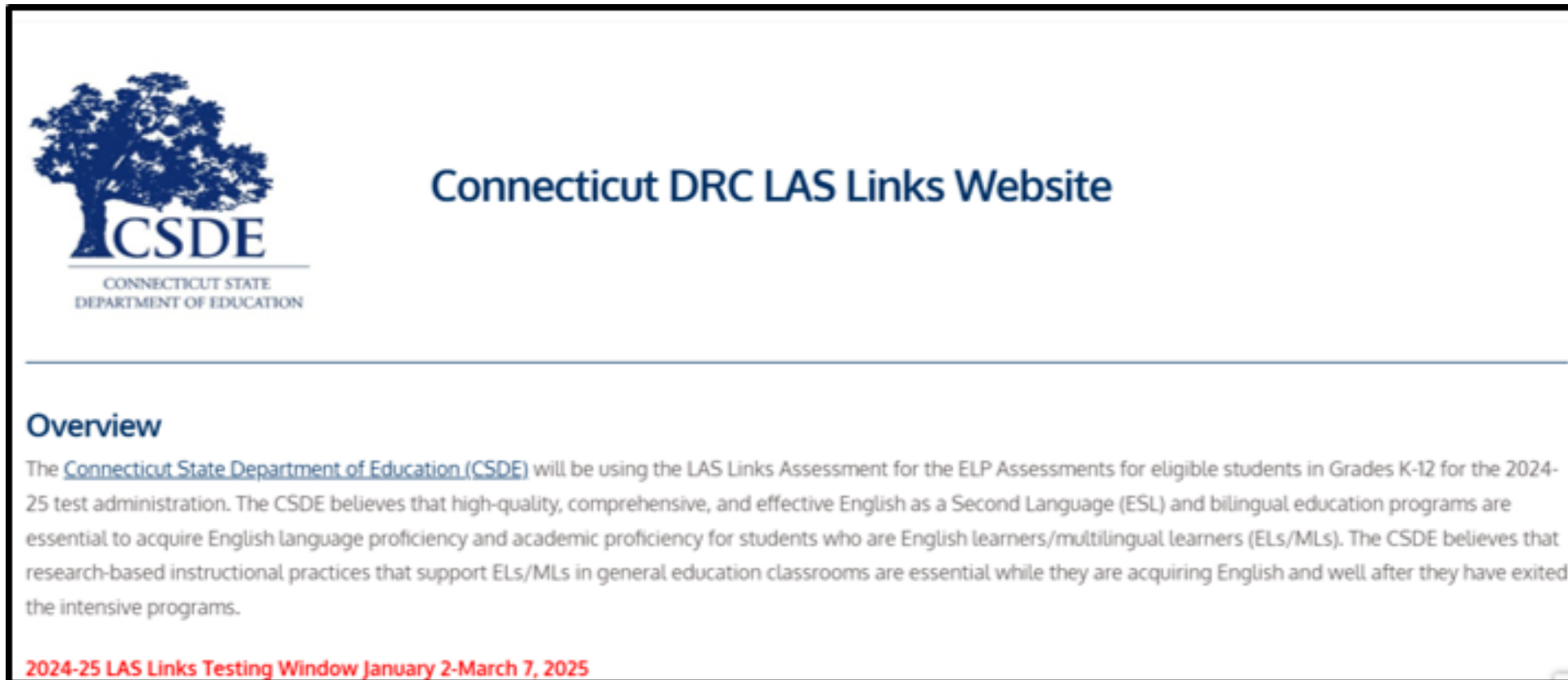
- ✓ **Training Part 1:** Pre-test activities
  - ✓ Accessing the DRC INSIGHT Portal
  - ✓ Rostering/Registering Students
  - ✓ Managing Test Sessions
  - ✓ Recording Student Accommodations
  - ✓ Printing Test Tickets
- ✓ **Resources and Contact Information**


# Connecticut DRC LAS Links Website



Bookmark <https://laslinks.com/connecticut-information/>

- The Connecticut DRC LAS Links Website includes CT specific LAS Links information on test administration, training, technology, scoring, and reporting

A screenshot of the Connecticut DRC LAS Links Website. The header features the CSDE logo (a tree and the text "CSDE CONNECTICUT STATE DEPARTMENT OF EDUCATION") on the left and the title "Connecticut DRC LAS Links Website" on the right. Below the header is a horizontal line. The main content area starts with the section "Overview" in bold. The text below states that the CSDE will use the LAS Links Assessment for the ELP Assessments for eligible students in Grades K-12 for the 2024-25 test administration. It emphasizes the importance of high-quality, comprehensive, and effective English as a Second Language (ESL) and bilingual education programs for English learners/multilingual learners (ELs/MLs). The text concludes by stating that research-based instructional practices supporting ELs/MLs in general education classrooms are essential while they are acquiring English and well after they have exited the intensive programs. At the bottom, a red banner reads "2024-25 LAS Links Testing Window January 2-March 7, 2025".

 **Connecticut DRC LAS Links Website**

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## Overview

The [Connecticut State Department of Education \(CSDE\)](#) will be using the LAS Links Assessment for the ELP Assessments for eligible students in Grades K-12 for the 2024-25 test administration. The CSDE believes that high-quality, comprehensive, and effective English as a Second Language (ESL) and bilingual education programs are essential to acquire English language proficiency and academic proficiency for students who are English learners/multilingual learners (ELs/MLs). The CSDE believes that research-based instructional practices that support ELs/MLs in general education classrooms are essential while they are acquiring English and well after they have exited the intensive programs.

**2024-25 LAS Links Testing Window January 2-March 7, 2025**

# Training Part 1: Pre-Test Activities

## **Activity 1:** Accessing the DRC INSIGHT Portal





# Accessing the DRC INSIGHT Portal

[www.drctedirect.com](http://www.drctedirect.com)

Use the DRC INSIGHT portal for Test Administration functions such as rostering students, creating test sessions, and On-Demand reporting.

The screenshot shows the DRC INSIGHT portal login interface. On the left, there is a login form with the DRC INSIGHT logo at the top. Below the logo, there are fields for 'Username' (containing 'user@datarecognitioncorp.com') and 'Password' (masked with dots). A 'Show Text' checkbox is next to the password field. Below these fields is a blue 'Sign in' button and a link for 'Forgot your password?'. On the right, there is a dark blue sidebar with white text. It starts with 'Welcome to the DRC INSIGHT Portal', followed by a welcome message from Data Recognition Corporation (DRC) to LAS Links educators. It then explains the portal's purpose and provides instructions on how to access reports and find more information. Below this, there is a section titled 'ACCESS ONLINE TOOLS TRAINING WITH GOOGLE CHROME' which mentions publicly accessible versions of the training and provides a link to the WBTE Portal: <https://wbte.drctedirect.com/LL/portals/ll>. At the bottom of the page, there is a footer with copyright information (© DRC Insight 2020), links for 'Privacy Policy', 'Terms of Use', and 'Contact Us', and the DRC logo.

DRC INSIGHT

Username  
user@datarecognitioncorp.com

Password  
Show Text

Sign in

Forgot your password?

Welcome to the DRC INSIGHT Portal

Data Recognition Corporation (DRC) welcomes LAS Links educators to eDIRECT!

This website enables you to quickly and easily access all test administration tools in one location, from test preparation to reporting of your LAS Links test results. To access your reports, authorized district and school personnel need to log onto the secure site with their e-mail address and password. To log on, press the **Log On** link in the upper right of this page.

To find out more information about LAS Links, select the **General Information** link under **All Applications** at the top of this page. Then select **Documents**.

ACCESS ONLINE TOOLS TRAINING WITH GOOGLE CHROME

Publicly accessible versions of the Online Tools Training are available. Please copy the link below into Google Chrome to access these practice opportunities. Note that Google Chrome is the only supported browser for this public version of the Online Tools Training.

WBTE Portal: <https://wbte.drctedirect.com/LL/portals/ll>

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# Portal Activation Email for New ELACs

- Sent from: [no-reply@datarecognitioncorp.com](mailto:no-reply@datarecognitioncorp.com)
- Check your clutter/spam if you do not find the email in your district inbox.



Thu 12/8/2016 9:31 AM  
no-reply@datarecognitioncorp.com  
Welcome to the DRC Portal

**Greeting**

Yanez, Shetal

**Username is your email address.**

This email is to inform you that a DRC Portal account has been created for you.

Your Username will be [shetal.yanez@ctb.com](mailto:shetal.yanez@ctb.com).

**Hot link to activate account.**

Please click [here](#) to activate your account and choose your password or copy and paste this link into your browser:

[https://www.drceirect.com/all/eca-portal-ui/activate-account/?token=eyJhbGciOiJIUzI1NiIsInR5cCI6IkpXVCJ9.eyJ1c2VybmFtZSI6ImNoZXRhbC55YW5lekBjdGluY29tIiwiaWF0IjoxNDgxMjE0Njg1LCJleHAiOiJlUSlmZcy16ImVjYS1kcmMteHdkcmVzZXQ1LCJzdWIiOiIxQkQwMkFCNC1GMjFFLTQ4MUEtOUNCQi1DQUJCNjI4RENGNTcifQ.xIH2vw\\_B4NZzyrRdAcKnMOClj9PpEZ7AuSx-4yob1ppHyqgMBP1RVb6rrBtpABwJs9FWMyFS\\_h5KM1YRjv\\_XZLPI0bW5p-aymyL\\_G3wdHR1N2\\_E5bBU6KxjVbzg1lLpI8QW1A5GuFs0oua24z2PhRNQ0S\\_38EWumRRXvmvPUrypaTrXVmxAd\\_yGU1N2qXWdvjZ7Pd5c2vGC-S-Us0oBpD04Zh1qbEY0RNMXuE00jHw2EJefSIRhBnOo1SQnJxJS5xEtS9-FYr5p683-jLz2XuYVCexWQ7ScA](https://www.drceirect.com/all/eca-portal-ui/activate-account/?token=eyJhbGciOiJIUzI1NiIsInR5cCI6IkpXVCJ9.eyJ1c2VybmFtZSI6ImNoZXRhbC55YW5lekBjdGluY29tIiwiaWF0IjoxNDgxMjE0Njg1LCJleHAiOiJlUSlmZcy16ImVjYS1kcmMteHdkcmVzZXQ1LCJzdWIiOiIxQkQwMkFCNC1GMjFFLTQ4MUEtOUNCQi1DQUJCNjI4RENGNTcifQ.xIH2vw_B4NZzyrRdAcKnMOClj9PpEZ7AuSx-4yob1ppHyqgMBP1RVb6rrBtpABwJs9FWMyFS_h5KM1YRjv_XZLPI0bW5p-aymyL_G3wdHR1N2_E5bBU6KxjVbzg1lLpI8QW1A5GuFs0oua24z2PhRNQ0S_38EWumRRXvmvPUrypaTrXVmxAd_yGU1N2qXWdvjZ7Pd5c2vGC-S-Us0oBpD04Zh1qbEY0RNMXuE00jHw2EJefSIRhBnOo1SQnJxJS5xEtS9-FYr5p683-jLz2XuYVCexWQ7ScA)

Thank you,

Data Recognition Corporation

Please note: This email was sent from an auto-notification system that cannot accept incoming email. Please do not reply to this message.

## Activate Account

\* required

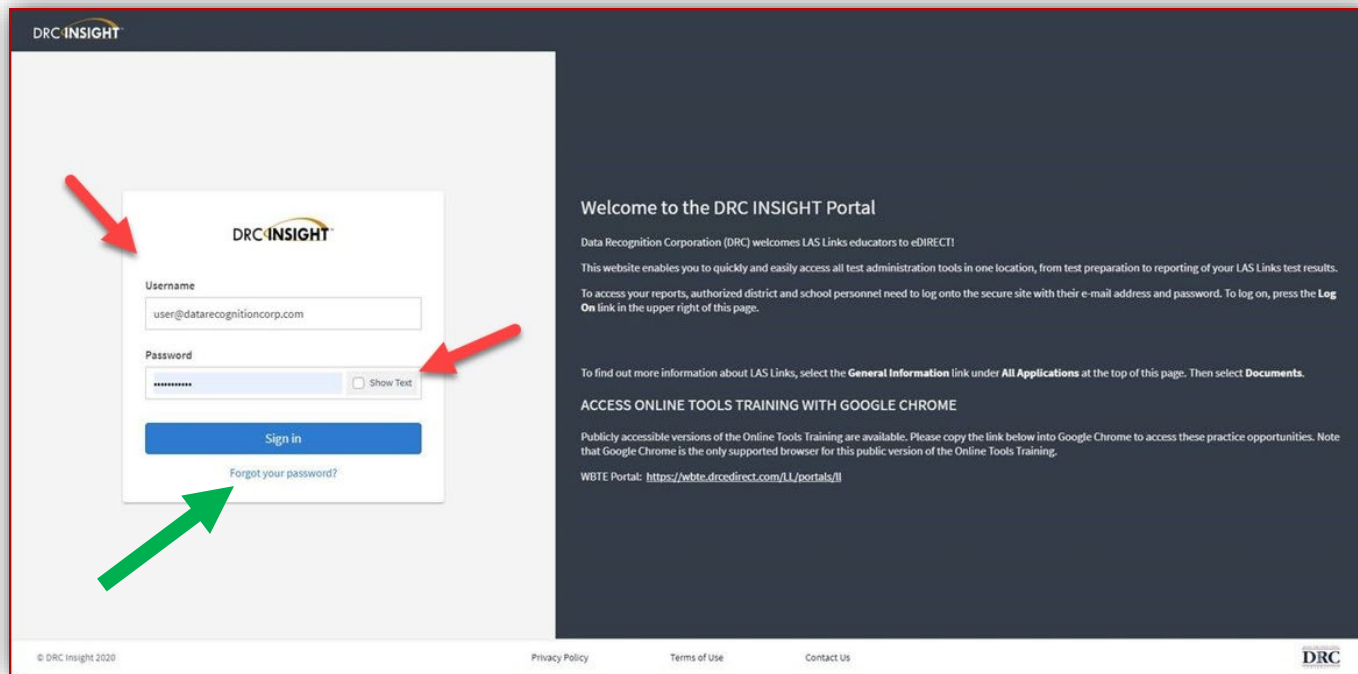
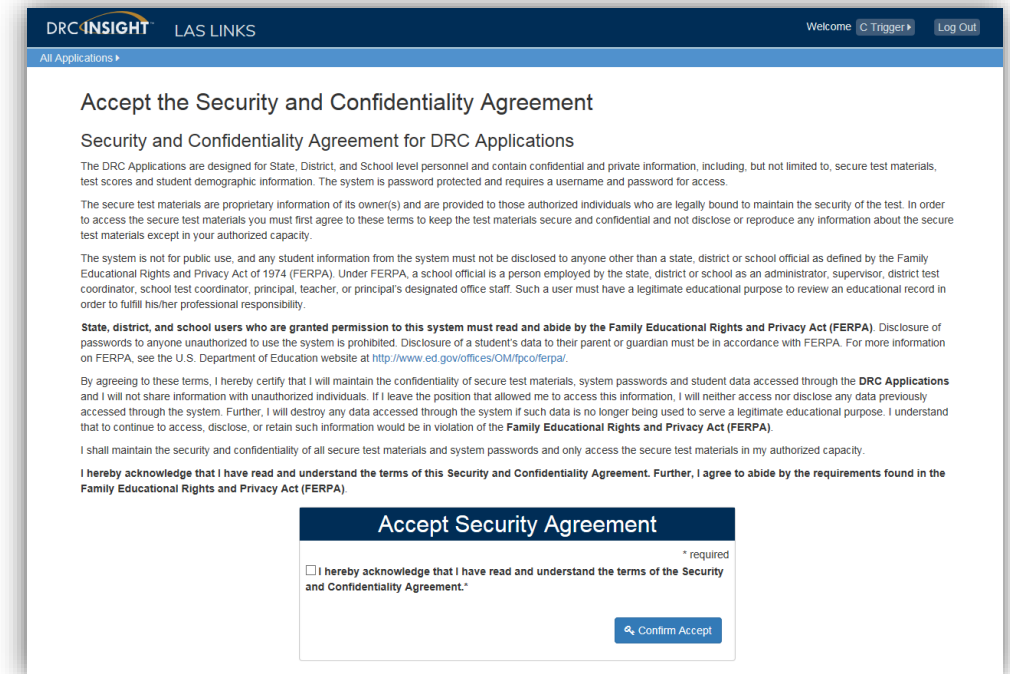
**New Password \***

**Confirm New Password \***

[Activate Account](#)

# Logging in to the Portal

- Click on “Forgot your password?” if unable to locate your welcome email or have forgotten your password.
- Your Username is your district email address.
- If the system does not recognize you as a User, please contact the CSDE as you may need to be added as a new ELAC.



# Training Part 1: Pre-Test Activities

## Activity 2:

Rostering/Registering  
Students in the DRC  
INSIGHT Portal







# Rostering/Registering Students

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CSDE provides automatic nightly rosters of students into DRC INSIGHT portal

- Only students who are indicated as EL/ML in the PSIS Registration Module will be uploaded
- Make sure students identified as EL/ML are reported into the state database
- Check student demographics
- Only students identified as Special Education or Section 504 in PSIS are eligible for accommodations

**Do not add students to the DRC INSIGHT portal manually**

- Causes possible errors in data
- CSDE provides DRC a daily file of accurate student information



# Viewing Rostered Students

The screenshot shows the DRC INSIGHT LAS LINKS MY APPLICATIONS dropdown menu. A red arrow points to the 'MY APPLICATIONS' dropdown arrow. The menu is organized into several sections:

- PARTICIPANT PREPARATION**
  - Student Management** (highlighted with a red box)
  - Student Group Management
  - Test Administrator Management
  - User Management
- TEST PREPARATION**
  - Test Management
- POST-TEST ACTIONS**
  - Student Management
- SCORING AND REPORTING**
  - Educator Scoring
  - Report Delivery
  - Interactive Reports
- GENERAL INFORMATION**
  - General Information
- TECHNOLOGY SETUP**
  - Central Office Services
- OTHER LINKS**
  - Professional Learning
  - License Dashboard

On the left side of the page, there is a 'Welcome to the D...' message, a congratulatory message, a helpful link to [LASLinksHelpDesk@datarecog](mailto:LASLinksHelpDesk@datarecog), and a phone number 866.282.2250 (7:00 a.m. - 8:00 p.m.). Below this is a section for 'ACCESS ONLINE TOOL' and a note about publicly accessible versions of the tool.

# Finding a Student



Student Management | **Manage Students** | Student Status Dashboard

### Manage Students

Manage Students | Upload Multiple Students

[Instructions](#)

\* Indicates required fields

Administration LAS Links	District Sales and Training District -	School Sales and Training Site 1 - 1
Last Name	First Name	Student ID
Accommodation LAS Links Form	Accommodation Type	Accommodation
Grade	Demographic	Test Administrator
Student Group	LAS Links Form	Session
Online Test Status	Session Assignment	

**Find Students** **Clear**

Students						
	Last Name	First Name	Student ID	Date Of Birth	Grade	Action
<input type="checkbox"/>	A	A	37870	4/18/2010	02	

- To see a roster of all students rostered in DRC INSIGHT
  - Choose “All” from the drop-down menu
- To see a roster of all students at a school
  - Choose “School” from the dropdown menu
- To find a particular student:
  - Fill the one or more of the search fields (i.e., Name and/or Student ID)
- Click Find Students
- Roster will appear below



# Creating Optional Student Groups

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## Why Use Student Groups?

- To designate a “Class” within your organization’s testing hierarchy, use Student Groups.
- Students Groups tie a group of students to specific Test Administrators for reporting.
- If Student Groups are NOT created, when you create your reports in the Interactive Reporting application, all students will be visible to all users at that site if they have the appropriate permissions.

Refer to the “Creating Student Groups” section in the [DRC INSIGHT LAS Links Portal User Guide](#) for further direction on creating student groups.





# Training Part 1: Pre-Test Activities

## Activity 3:

### Managing Test Sessions





## Continued in 2025!



### **DRC will create test sessions for all schools within each district**

- The process will start with the PSIS student file submitted in December 2024 and will continue throughout the testing window
- DRC will create one test session per school and per grade
- All students will be added to the corresponding test session with all 4 LAS Links domains already selected
- New/updated students in the daily PSIS file will be added to existing test sessions

Can districts edit any of the test session information?

- Yes, ELACs can modify test sessions created by DRC
- ELACs can add test sessions but it is strongly recommended that ELACs use DRC-created test sessions to make sure all students are assigned 4 domains for testing



# Review of the Test Session Process

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1. If students have accommodations, record them prior to testing
  - Go to Student Management
  - Find Students
  - Record student accommodations (see Activity 4)
2. Find Test Sessions
  - Go to Test Management
  - Select the school and Show Sessions
  - Find the test session for the grade you want to test
3. Print test tickets
4. Students may begin testing once the test window opens

# Test Management



A screenshot of the LAS Links website interface. The top navigation bar is dark blue with the "DRC INSIGHT" logo on the left, followed by "LAS LINKS" and a dropdown menu labeled "MY APPLICATIONS". A red arrow points to the "MY APPLICATIONS" dropdown. The dropdown menu is open, showing several categories: "PARTICIPANT PREPARATION" (with links for Student Management, Student Group Management, Test Administrator Management, and User Management), "TEST PREPARATION" (with "Test Management" highlighted by a red rectangle), "POST-TEST ACTIONS" (with a link for Student Management), "SCORING AND REPORTING" (with links for Educator Scoring, Report Delivery, and Interactive Reports), "GENERAL INFORMATION" (with a link for General Information), "TECHNOLOGY SETUP" (with a link for Central Office Services), and "OTHER LINKS" (with links for Professional Learning and License Dashboard). The background of the website is white with some text visible, including "Welcome to the D", "Congratulations, you have suc", "Several helpful links are just a", "If you are having difficulty nav", "LASLinksHelpDesk@datarecog", "866.282.2250 (7:00 a.m. - 8:00)", "ACCESS ONLINE TOOL", and "Publicly accessible versions of".



# Finding a Test Session



Fill in required information  
and click “Show Sessions.”

The screenshot shows the 'Test Management' interface with the 'Manage Test Sessions' tab selected. The 'Test Sessions' section has two sub-tabs: 'Manage Test Sessions' and 'Upload Multiple Test Sessions'. Below these are instructions and a form with the following fields:

- Administration:** A dropdown menu with 'LAS Links' selected. A red asterisk indicates it is a required field.
- District:** A dropdown menu with 'SAMPLE DISTRICT - 99999' selected. A red asterisk indicates it is a required field.
- School:** A dropdown menu with 'CSP SAMPLE - 22222' selected.
- Session Name:** A text input field.
- First Name:** A text input field.
- Student ID:** A text input field.
- Session:** A text input field.
- Test Administrator:** A dropdown menu with '(All)' selected.
- LAS Links Form:** A dropdown menu with '(All)' selected.
- Assessment:** A dropdown menu with '(All)' selected.

Below the form are two buttons: 'Show Sessions' and 'Print All Tickets'. A red arrow points from the text box to the 'Show Sessions' button.

Below the buttons are two tabs: 'Sessions' and 'Status Summary'. The 'Sessions' tab is selected, showing a table with the following columns: Select, District, School, Session Name, Assessment, Status, Begin Date, End Date, and Action.

Select	District	School	Session Name	Assessment	Status	Begin Date	End Date	Action
<input type="checkbox"/>	SAMPLE DISTRICT	CSP SAMPLE	Grade K - Identification	Grade K (Eng. A)	Not Started			

At the bottom of the interface are five buttons: 'Add Session', 'Export to Excel', 'Unlock Selected', 'Unlock All', and 'Export Student Details'.

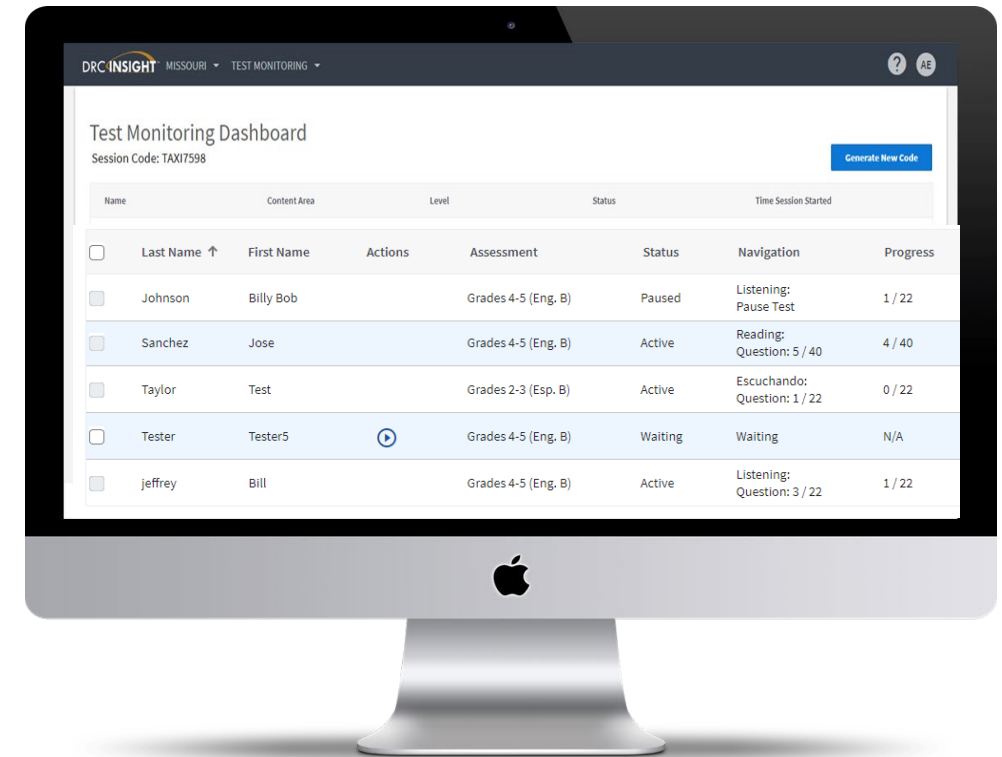


# Enhanced Security with the Test Monitoring Application (optional)

The Test Monitoring Application (TMA) allows test administrators to control access to the testing app and securely monitor participants' testing status in real-time.

## Benefits of TMA:

- Students cannot test at home
- Students who remember their username/password cannot test without supervision
- TA's can see how students are progressing through the test on their dashboard



For more detailed guidance on the TMA go the DRC INSIGHT portal under General Information>> Documents>> CT Tech Manuals and Guides

# Adding TMA to DRC-created Test Sessions



1. Find the Test Session for each school and grade
2. Test Monitoring drop down will default to **none** but choose required or optional if you would like to use TMA.
  - **Required:** student must have a code to enter the test
  - **Optional:** Student, although prompted for a code, will not be required to enter one
3. The Restricted Access will default to **False**. Change this to **True** so the student(s) may not access the test until the TA has granted access during testing.

The image displays two screenshots of the LAS Links Test Session configuration interface, illustrating the steps to add TMA (Test Monitoring Access) to a DRC-created test session.

**Top Screenshot:** The 'Test Monitoring' dropdown menu is open, showing options: Required, Optional, and None. A red arrow points to the 'Required' option.

**Bottom Screenshot:** The 'Restricted Access' dropdown menu is open, showing options: True and False. A red arrow points to the 'True' option.

The interface includes the following fields and sections:

- Session Name:** Form F Grade 6
- Scoring Option Status:** Educator Scored (Change to DRC Scored)
- Test Administrator:** (Empty dropdown)
- LAS Links Test Form:** English Form F, Grades 6-8
- Available Subtests:** Speaking, Listening, Reading, Writing
- Subtest(s) Chosen for Session:** Speaking Grades 6-8 (Eng. F), Listening Grades 6-8 (Eng. F), Reading Grades 6-8 (Eng. F), Writing Grades 6-8 (Eng. F)
- Begin Date:** 1/2/2025
- End Date:** 3/7/2025
- Mode:** Online
- Test Monitoring:** Required
- Restricted Access:** True
- Search for Available Students:** Student Last Name, Student First Name, Student ID, Demographic, Accommodation, Test Administrator, Student Group
- Find Students:** (Button)



# ELAC Created Test Sessions

ELACs can create new test sessions.

Since DRC is creating test sessions for all students loaded in PSIS, before Adding a Test Session do the following:

“Show Sessions” first.

This will ensure you **don’t duplicate students** in a test session.

**Students should appear in a single test session only. We will not be able to merge domains after testing.**

The screenshot shows the 'Test Management' interface with the 'Manage Test Sessions' tab selected. A red box highlights the 'Manage Test Sessions' button, and a red arrow points from the text '“Show Sessions” first.' to it. Another red arrow points from the text 'This will ensure you don’t duplicate students in a test session.' to the 'Show Sessions' button.

**Test Sessions**

Manage Test Sessions | Upload Multiple Test Sessions

# Instructions

\* Indicates required fields

Administration: LAS Links (dropdown) \*

District: SAMPLE DISTRICT - 99998 (dropdown)

School: CSP SAMPLE - 22222 (dropdown)

Last Name: (text field)

First Name: (text field)

Student ID: (text field)

Session: (text field)

Test Administrator: (All) (dropdown)

LAS Links Form: (All) (dropdown)

Assessment: (All) (dropdown)

Show Sessions | Print All Tickets

Sessions | Status Summary

# Instructions

Select	District	School	Session Name	Assessment	Status	Begin Date	End Date	Action
<input type="checkbox"/>	SAMPLE DISTRICT	CSP SAMPLE	Grade K - Identification	Grade K (Eng. A)	Not Started			

Add Session | Export to Excel | Unlock Selected | Unlock All | Export Student Details





# Important Test Session Reminders

1. Students must be in ONE test session only
2. All four subtests MUST be contained in the same session in order to generate Overall scores

LAS Links Test Form	Available Subtests	Subtest(s) Chosen for Session
<div>English Form F, Grade K</div> <div>English Form F, Grade 1</div> <div>English Form F, Grades 2-3</div> <div><b>English Form F, Grades 4-5</b></div> <div>English Form F, Grades 6-8</div> <div>English Form F, Grades 9-12</div>	<div><input checked="" type="checkbox"/> Speaking</div> <div><input checked="" type="checkbox"/> Listening</div> <div><input checked="" type="checkbox"/> Reading</div> <div><input checked="" type="checkbox"/> Writing</div>	<div><input checked="" type="checkbox"/> Speaking Grades 4-5 (Eng. F)</div> <div><input checked="" type="checkbox"/> Listening Grades 4-5 (Eng. F)</div> <div><input checked="" type="checkbox"/> Reading Grades 4-5 (Eng. F)</div> <div><input checked="" type="checkbox"/> Writing Grades 4-5 (Eng. F)</div>

3. Use DRC-created test sessions to avoid irregularities and appeals
4. If you've created a test session in error, contact LAS Links Help Desk at 866.282.2250.



# Training Part 1: Pre-Test Activities

## Activity 4:

Recording Student  
Accommodations





# Eligibility for Accommodations on the LAS Links

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Each student must meet eligibility criteria for each applicable subtest of the LAS Links to be eligible to receive accommodations

1. Review CSDE's LAS Links online accommodation guidelines
2. Enter the allowable accommodations described in the LAS Links Test Administration Manual, Appendix C

# Finding a Student to Record an Accommodation



Student Management | Manage Students | Student Status Dashboard

## Manage Students

Manage Students | Upload Multiple Students

[Instructions](#)

\* Indicates required fields

Administration LAS Links *	District Sales and Training District -	School Sales and Training Site 1 - 1
Last Name	First Name	Student ID
Accommodation LAS Links Form	Accommodation Type	Accommodation
Grade	Demographic	Test Administrator
Student Group	LAS Links Form	Session
Online Test Status	Session Assignment	

[Find Students](#) [Clear](#)

**Students**

	Last Name	First Name	Student ID	Date Of Birth	Grade
<input type="checkbox"/>	A	A	37870	4/18/2010	02

**Action**

A blue button with a white icon of a document and a pencil, used for viewing or editing student records.

View/Edit

- To see a roster of all students rostered in DRC INSIGHT
  - Choose “all” from the drop-down menu
- To see a roster of all students at a School
  - Choose the School from the dropdown menu
- To find a particular student:
  - Fill one or more of the search fields (i.e., Name and/or Student ID)
- Click Find Students
- Roster will appear below





# Recording Accommodations

**Edit Student**

[Instructions](#)

\* Indicates required fields

Last Name  
Cardenal \*

First Name  
Delma \*

Middle Initial  
S

Student ID  
00987 \*

Student Detail

**Accommodations**

Demographics

Student Groups

Testing Codes

Test Sessions

If more than one category of accommodations is used for content area, fill in the highest category used. (Category 3 is the highest.)

		Accommodations							
Type	Accommodation	English Form A	English Form B	English Form C	English Form D	English Form E	English Form F	Espanol A	Espanol B
Online	Text-to-Speech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BR	Braille					<input type="checkbox"/>	<input type="checkbox"/>		
LP	Large Print					<input type="checkbox"/>	<input type="checkbox"/>		
MTM	Manipulating Test Materials					<input type="checkbox"/>	<input type="checkbox"/>		
RA	Read Aloud					<input type="checkbox"/>	<input type="checkbox"/>		
RS	Scribe					<input type="checkbox"/>	<input type="checkbox"/>		
SL	Sign Language					<input type="checkbox"/>	<input type="checkbox"/>		
Other	Other					<input type="checkbox"/>	<input type="checkbox"/>		
Category	Listening - Category 1			<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>

Save

Cancel

NOTE: Follow CSDE policies when entering student accommodations described in the [LAS Links Test Administration Manual](#)

Accommodations for a student must be entered **prior to testing** by that student. Enter Accommodations under **Form F** column.



# Training Part 1: Pre-Test Activities

## **Activity 5:** Printing Test Tickets





# Finding a Test Session



Fill in required information  
and click “Show Sessions.”

**Test Management** | **Manage Test Sessions** | Manage Testing Windows

### Test Sessions

Manage Test Sessions | Upload Multiple Test Sessions

# [Instructions](#)

\* Indicates required fields

Administration: LAS Links \* | District: SAMPLE DISTRICT - 99999 | School: CSP SAMPLE - 22222

Session Name: | First Name: | Student ID: |

Session: | Test Administrator: (All) |

LAS Links Form: (All) | Assessment: (All) |

**Show Sessions** | Print All Tickets

Sessions | Status Summary

# [Instructions](#)

Session Detail									
Select	District	School	Session Name	Assessment	Status	Begin Date	End Date	Action	
<input type="checkbox"/>	SAMPLE DISTRICT	CSP SAMPLE	Grade K - Identification	Grade K (Eng. A)	Not Started				

**Add Session** | **Export to Excel** | **Unlock Selected** | **Unlock All** | **Export Student Details**

# Generating Test Tickets

## Print All/Print Selected











































































To print all of the test tickets for the students in a test session, click the Print All Tickets icon  in the Action column of the Sessions Detail window for the test session.

Show SessionsPrint All Tickets

SessionsStatus Summary

Instructions

Session Detail

<input type="checkbox"/>	District	School	Session Name	Assessment	Status	Begin Date	End Date	Scoring Option	Action
<input type="checkbox"/>	Sales and Training District	Brian Shedd Sales and Training School	Form F Grade 6 2025	Grades 6-8 (Eng. F)	Not Started	1/2/2025	3/7/2025	Educator Scored	                       
<input type="checkbox"/>	Sales and Training District	Brian Shedd Sales and Training School	Form F Grade 7 2025	Grades 6-8 (Eng. F)	Not Started	1/2/2025	3/7/2025	Educator Scored	                       
<input type="checkbox"/>	Sales and Training District	Brian Shedd Sales and Training School	Form F Grade 8	Grades 6-8 (Eng. F)	Not Started	1/2/2025	3/7/2025	Educator Scored	                       

Add SessionExport to ExcelUnlock SelectedUnlock AllExport Student DetailsChange to DRC Scored



# Test Tickets

Student Roster is for the administrator

LAS Links  
Student Test Roster

District: Sales and Training District  
School: Brian Shedd Sales and Training School  
LAS Links Form: English Form F  
Assessment: Grades 6-8 (Eng. F)  
Test Session: Form F Grade 6 2025  
Test Session Window: 1/2/2025 to 3/7/2025

Completed	Accommodation(s)	Student Name	Date of Birth	Student ID	User Name	Password
<input type="checkbox"/>	N/A	Demo, Student6	6/6/2013	6666666		
<input type="checkbox"/>	N/A	Demo, Teacher61	6/1/2013	61616161		
<input type="checkbox"/>	N/A	Demo, Teacher62	6/2/2013	62626262		
<input type="checkbox"/>	N/A	Laura Greendot	1/1/2013	1234		

Test Ticket is for the student

LAS Links Online Test Ticket  
English Form F - Grades 6-8 (Eng. F)  
Student6  
Demo  
Date of Birth: 6/6/2013  
Accommodation(s): N/A  
Test Session Name: Form F Grade 6 2025  
Student ID: 6666666  
Username:   
Password:

LAS Links Online Test Ticket  
English Form F - Grades 6-8 (Eng. F)  
Teacher61  
Demo  
Date of Birth: 6/1/2013  
Accommodation(s): N/A  
Test Session Name: Form F Grade 6 2025  
Student ID: 61616161  
Username:   
Password:

LAS Links Online Test Ticket  
English Form F - Grades 6-8 (Eng. F)  
Teacher62  
Demo  
Date of Birth: 6/2/2013  
Accommodation(s): N/A  
Test Session Name: Form F Grade 6 2025  
Student ID: 62626262  
Username:   
Password:

LAS Links Online Test Ticket  
English Form F - Grades 6-8 (Eng. F)  
Laura  
Greendot  
Date of Birth: 1/1/2013  
Accommodation(s): N/A  
Test Session Name: Form F Grade 6 2025  
Student ID: 1234  
Username:   
Password:



# **LAS Links Resources and Contact Information**





## [CT DRC LAS Links Webpage](#)

- [LAS Links Test Administration Manual](#)
- [LAS Links Portal User Guide](#)
- LAS Links Training Videos

[English Language Proficiency Assessment – LAS Links CSDE Document page](#)



# CSDE Contact Information

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## **LAS Links Help Desk**

866.282.2250 Option 2 (9:00 a.m.-5:30 p.m. EDT)  
or [LASLinksHelpDesk@datarecognitioncorp.com](mailto:LASLinksHelpDesk@datarecognitioncorp.com)

## **LAS Links Project Manager**

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